

# Long Shut-down Integration Meeting

January 19, 2012

**F224-225, 10 am**

AGENDA & MINUTES (Dianne's notes in blue with action items in red)

- **Schedule Development Plan & Timeline** (D. Napier)
  - Presentation was shown to the group
  - Discussion notes
    1. Claus agreed that Hall A is still fully funded by 12GeV
    2. All agree that reviewing Hall A and B&C de-installation plans is a good start and worth the effort (as this won't change with the revised installation planning for 12GeV)
    3. Claus re-interated to the team that 12GeV accelerator installation revisions are occurring first and then will review physics and back around again. This could take up to 4 to 5 months to fully work out the details.
    4. All agreed to the timeline discussed in the presentation – a hard schedule to meet, but nonetheless a goal to work towards
    5. ARR process was brought up by Leigh and Mary provided some insight – this should be reviewed and folded into the installation plan
    6. End date for the integrated schedule was discussed with the team. All agree what mid Sept is the end of accelerator installation, but that we should be an end date at 12GeV CD4B (so that we don't make incorrect critical path calculations as the 12GeV schedules are revised).
  - In general – all are on board and didn't have any “show stopper” concerns. Planning to move forward with this plan and building the integrated schedule.
  - **Want to have something to show the team at next week's meeting (even if it's only a framework with milestone/outages already known). – Dianne & PMI will provide**

- **Review of Shutdown Scope of Work** (W. Akers)
  - Reviewed the scope of work document (ppt slide) from Walt
  - Walt still to incorporate Leigh's updates. Leigh stated he will add the changes himself to the file.
  - Dianne stated this document will be folded into the schedule, but that a high level scope of work document (granularity to existing document) to be edited. Having a quick list of the high level scope is important.
  - Dianne stated Hall C Dump scope is missing. Mary Logue stated she will send email with Keith Welch's discussion about this scope of work. Need a POC for this scope.(not 12GeV scope, it's accelerator?)
  
- **Review List of Outstanding Items/Decisions** (D. Napier)
  - Dianne resurrected the "List of Issues" document that was used for the 6MSD planning effort.
  - See attached updated document with discussion points from the meeting. This is a good list to work from – hot topics to be worked on.
  - Dianne to add Hall C Dump scope to the list of issues with information from email Mary/Keith sent.
  
- **Around the Room, Updates** (All)
  - 12 GeV Accelerator L. Harwood
    - Working on revised plans for installation
  - 12 GeV Physics G. Young
    - Not in attendance
  - 12 GeV Cvil R. Yasky
    - Not in attendance
  - Physics R. Ent, J. Gomez, W. Akers
    - Doug Tilles – working on installation plans for 12GeV, de-installation is ready for review
    - Rolf & Javier not in attendance
    - Walt stated he is working up solutions for Hall B storage/space for Wang items. He has a preliminary plan and will distribute to those involved.
  - FEL R. Legg/G. Neil
    - George has ~\$4M in funding and is working up plans for the money. He will send preliminary installation/schedule information to the team for the schedule this week. But plans to have all work done by

Jan 2013 when then SLinac will be cooling down (this loop services the FEL for Cryogenics)

- Still plan to run until Aug 1st
- Operability S. Suhring
  - (Steve had to leave early)
- Engineering W. Oren
  - On travel
- Facilities B. Sperlazza
  - Nothing new other than edits above to FML issues – still working on schedule for activities and will denote which ones are funded and which ones are not funded
- ESH&Q M. Logue
  - Asked Walt to make sure IH is involved in wang material deliverables.
  - Hall C Beam Dump to be added to list of issues as a new item (old item, but needs to be resurrected for discussion)
  - ARR process – Bob May is in charge of it, Mary will send out presentation.
- PMI P. Collins, H. Derby
  - Nothing new to add
- Integration D. Napier
  - Nothing new to add